



## Gold Wing Road Riders Association “Leadership Training Division” IRS Form 990-N e-Postcard



This GWRRR publication is a step-by-step tutorial on Chapter/District/Region annual electronic filing for small exempt organizations using the 990N e-Postcard.

All subordinates of GWRRR, Inc. are required to annually file a 990 return with the IRS. For those subordinates whose gross receipts are normally \$25,000.00 or less, they will use the IRS 990N e-Postcard to report their earnings.

### Information Needed to File the e-Postcard

1. Your Employer Identification Number (EIN) sometimes known as a Taxpayer Identification Number (TIN).
2. The tax year.
3. Legal name and mailing address as it appears on your 8822 Form or EIN request.  
Example: Chapter AZ-A; District AZ; Region F
4. Name and address of a principal Officer. (The Chapter, District, or Region Director)
5. Website address if the subordinate has one.
6. Confirmation that the subordinate’s annual gross receipts are normally \$25,000.00 or less.

The following is a step-by-step tutorial on how to use this electronic form.

**Note: Some of the fields in the following illustration have been changed to generic values to protect personal information.**

Go to <http://www.irs.gov/charities/index.html>

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**Charities & Non-Profits Topics**

- [Life Cycle](#)
- [Search for Charities](#)
- [A-Z Site Index](#)
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**IRS Resources**

- [Compliance & Enforcement](#)
- [Contact My Local Office](#)
- [e-file](#)
- [Forms and Publications](#)
- [Newsroom](#)
- [Frequently Asked Questions](#)
- [Taxpayer Advocate Service](#)
- [Where To File](#)

### Tax Information for Charities & Other Non-Profits



**[EO Application User Fees to Increase in 2010](#)**  
 User fees to change for all applications for exemption (Forms 1023, 1024, and 1028) postmarked after January 3, 2010.

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**[2008 Forms 990 and 990-EZ Available](#)**  
 The 2008 Forms 990 and 990-EZ information returns for tax-exempt organizations, along with schedules and instructions, for filing in 2009, are available.

**[Priority Guidance Plan - 2009-2010](#)**  
 Items of interest to exempt organizations in Treasury-IRS priority guidance plan for 2009-2010.

**[Proposed Regulations - Type III Supporting Organizations](#)**  
 Payout requirements for Type III organizations and definition of "functionally integrated" organizations.

**[ABC's for Tax-Exempt Organizations](#)**  
 Resources for managers of new and small tax-exempt organizations.

**[Annual Electronic Filing Requirement for Small Exempt Organizations — Form 990-N \(e-Postcard\)](#)**  
 e-Postcard filing requirements and links to the filing system and public disclosure site.

**[Elimination of the Advance Ruling Process for 501\(c\)\(3\) Public Charities](#)**  
 Under new regulations, most charities need no longer file Form 8734.

**[Where Is My Exemption Application](#)**  
 How to find out the status of an application for tax-exempt status.

**[FBAR \(Report of Foreign Bank and Financial Accounts\) Information Available](#)**  
 Read updated information about FBAR requirements on IRS.gov.

**[Web-Based Training for Tax-Exempt Organizations](#)**  
 IRS training for exempt organizations now available at the StayExempt website.

Click on this link to start the process

**[S - Examination](#)**  
 September 2009.

**[New On-Line Help for Completing Form 990](#)**  
 A case study to help organizations through completing the new, redesigned Form 990.

**[Disaster Relief - Resources for Charities and Contributors](#)**  
 How the public can use charities to help victims and new organizations can get tax-exempt status.

**[New Mailing Address for Applications for Tax Exemption](#)**  
 Recently filed forms will be forwarded to new address.

**[Section 403\(b\) Tax-Sheltered Annuity Programs](#)**  
 Latest news for exempt organizations on 403(b) tax-sheltered retirement plans.

**[Political Activity](#)**  
 The IRS political activities compliance initiative in 2008 stresses education and enforcement.

**[Recent Revocations of Determinations of Section 501\(c\)\(3\) Status](#)**  
 Organizations that recently had their 501(c)(3) determinations revoked.

**[Return Due Dates for Exempt Organizations](#)**  
 New resource summarizes due dates for most forms filed by tax-exempt organizations.

*Page Last Reviewed or Updated: December 03, 2009*

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[Accessibility](#) | [Freedom of Information Act](#) | [Important Links](#) | [IRS Privacy Policy](#) | [USA.gov](#) | [U.S. Treasury](#)

This page explains what the 990N e-Postcard is all about and when it should be filed.



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### Annual Electronic Filing Requirement for Small Exempt Organizations — Form 990-N (e-Postcard)

Small tax-exempt organizations whose annual [gross receipts](#) are [normally \\$25,000 or less](#) may be required to electronically submit Form 990-N, also known as the e-Postcard, unless they choose to file a complete Form 990 or Form 990-EZ.

The Pension Protection Act of 2006 added this filing requirement to ensure that the IRS and potential donors have current information about your organization.

**Due Date of the e-Postcard**

The first e-Postcards are due in 2008 for tax years ending on the 5th month after the close of your [tax year](#). **You cannot file the e-Postcard until after your tax year ends.**

**How To File**

Click [here](#) to file the e-Postcard. If you have trouble accessing the system using that link, you may be able to access the filing site directly by typing or pasting the following address into your Internet browser: <http://epostcard.form990.org>. When you access the system, you will leave the IRS site and file the e-Postcard with the IRS through our trusted partner, Urban Institute. The form must be completed and filed electronically. There is no paper form.

**Information You Will Need To File the e-Postcard**

The e-Postcard is easy to complete. All you need is the following information about your organization. Click on any of the links below, if you need more information about the item.

- [Employer identification number](#) (EIN), also known as a Taxpayer Identification Number (TIN)).
- [Tax year](#)
- [Legal name and mailing address](#)
- [Any other names the organization uses](#)
- [Name and address of a principal officer](#)
- Web site address if the organization has one
- Confirmation that the organization's annual [gross receipts](#) are [normally \\$25,000 or less](#)
- If applicable, a statement that the organization has terminated or is terminating (going out of business)

**Who Must File**

Most small tax-exempt organizations with gross receipts that are normally \$25,000 or less must file the e-Postcard. Exceptions to this requirement include:

- Organizations that are included in a [group return](#), and
- [Churches](#), their integrated auxiliaries, and conventions or associations of churches.

The following organizations cannot file the e-Postcard but must file different forms instead:

- Tax-exempt organizations with annual gross receipts that are normally greater than \$25,000 must file [Form 990](#) or [Form 990-EZ](#);
- [Private foundations](#) must file [Form 990-PF](#);
- [Section 509\(a\)\(3\) supporting organizations](#) that are required to file [Form 990](#) or [Form 990-EZ](#);
- [IRC section 527 \(political\) organizations required to file an annual exempt organization return](#) must file [Form 990](#) or [Form 990-EZ](#);

**Late Filing or Failure To File the e-Postcard**

If you do not file your e-Postcard on time, the IRS will send you a reminder notice but you will not be assessed a penalty for late filing the e-Postcard. However, an organization that fails to file required e-Postcards (or information returns – Forms 990 or 990-EZ) for three consecutive years will automatically lose its tax-exempt status. The revocation of the organization's tax-exempt status will not take place until the filing due date of the third year.

Search for e-Postcards - Public Disclosure

**Charities & Non-Profits Topics**

- [Life Cycle](#)
- [Search for Charities](#)
- [A-Z Site Index](#)
- [Published Guidance](#)
- [EO Newsletter](#)
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**IRS Resources**

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- [Contact My Local Office](#)
- [e-file](#)
- [Forms and Publications](#)
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- [Newsroom](#)
- [Taxpayer Advocate Service](#)
- [Where To File](#)

Click on "Here" to advance to the next page

The IRS has delegated the responsibility of collecting and managing the data to the “Urban Institute”. They are a private firm that has been authorized by the IRS to collect this data.

The screenshot shows the IRS.gov homepage. At the top, there are links for Home, Change Text Size, Contact IRS, About IRS, Site Map, Español, and Help. Below this is a search bar and navigation tabs for Individuals, Businesses, Charities & Non-Profits, Government Entities, Tax Professionals, Retirement Plans Community, and Tax Exempt Bond Community. On the left, there is a sidebar with 'IRS Resources' including links to Compliance & Enforcement, Contact My Local Office, e-file, Forms and Publications, Frequently Asked Questions, Newsroom, Taxpayer Advocate Service, and Where To File. The main content area contains a 'Please note' section with a warning that clicking the link will lead to a private business website. Below this are two buttons: 'Leave IRS Site' and 'Return to Previous Page'. A callout box with an arrow pointing to the 'Leave IRS Site' button contains the text: 'Click on “Leave IRS Site” to advance to the next page'. At the bottom, there are links for Accessibility, Freedom of Information Act, Important Links, IRS Privacy Policy, USA.gov, and U.S. Treasury.

The 1<sup>st</sup> thing you need to do is register as a new user. In subsequent years you will not be required to register and you can go directly to “Step 2”.

The screenshot shows the Urban Institute e-Postcard website. The header includes the Urban Institute logo and the text 'e-Postcard file your electronic IRS Form 990-N'. Below the header are navigation tabs for Home, Support, Links, and Log In. The main content area is titled 'e-Postcard: file your electronic IRS Form 990-N' and 'File your electronic Form 990-N (e-Postcard)'. It includes a link to 'Click here for more information on who must file Form 990-N (e-Postcard)'. A callout box with an arrow pointing to the 'Register as a New User' link contains the text: 'Click here as a new user to get started'. Below this, there are three steps: 'STEP 1: Register as a New User', 'STEP 2: Create your Form 990-N (e-Postcard)', and 'STEP 3: Submit your Form 990-N (e-Postcard)'. A 'Quick Menu' box on the right contains links for Register as a New User, Update Email/User Information, Create New e-Postcard, Edit/View Existing e-Postcard, Technical Support, Frequently Asked Questions, and Privacy Policy. At the bottom, there are links for Requirements and tips for using this website, and a footer with contact information and a last modified date of October 14, 2009.

This screen is informational and covers what you will need to proceed.

**Urban Institute** **e-Postcard**  
file your electronic IRS Form 990-N

Home Support Links Log In

**Request Login ID**

You need a login ID and password to electronically file your organization's IRS Form 990-N (e-Postcard).

**Exempt Organizations:** If you are filing or assisting someone who is filing, you will need the organization's employer identification number (EIN). The EIN is a 9-digit number with the following format ( xx-xxxxxxx ). When you enter the EIN on the next page, the system will create your login ID based on the organization's EIN. The login ID will be the EIN (without the dash) plus a two digit number (i.e. xxxxxxxx01). Your login ID will never change. If another user requests a login ID for the same EIN, the last two digits of his or her login ID will be different (i.e. xxxxxxxx02, xxxxxxxx03, etc).

**Preparers:** If you are a professional preparer or you are assisting more than one organization, you can request one "Preparer" login ID that allows you to submit Forms 990-N (e-Postcards) on behalf of multiple exempt organizations. After you select "Preparer" on the next page, you will be prompted to enter your personal login ID. Your login ID will not be based on the EIN of an organization.

Once you have completed the login ID request process, you will receive an email containing an activation link. Click on the link to activate (and use) your login ID. The e-Postcard website will **not** recognize your login ID until you activate it through the email link.

Next >>

Questions or problems regarding this web site should be directed to [Tech Support](#)  
 Concerned about your privacy? Please view [our privacy policy](#).  
 This website is best viewed with Microsoft Internet Explorer 5.5+ or Mozilla Firefox with a screen resolution of 1024 X 768.  
 Last modified: October 14, 2009.

Click "Next" to continue the

At this point you will need to enter your EIN#. Select "Exempt Organization" as shown then enter your Chapter EIN # and then click on "Next".

**Urban Institute** **e-Postcard**  
file your electronic IRS Form 990-N

Home Support Links Log In

**Request Login ID**

**Please select Exempt Org or Preparer:** (for a definition of the two login ID types, return to the previous page.)

Login ID Type:  Exempt Organization

Organization EIN:  -

If you are a subordinate organization, be sure to enter your own EIN. Do not enter the EIN of your parent organization or another subordinate organization.

<< Back Next >>

Select "Exempt Organization" as shown then enter your Chapter EIN # and then click on "Next"

Questions or problems regarding this web site should be directed to [Tech Support](#)  
 Concerned about your privacy? Please view [our privacy policy](#).  
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 Last modified: October 14, 2009.

On This page you will enter information that will be used for “Log-On” purposes. The Email address needs to be the one that is entering the data so they receive the “Request Result”.

**Urban Institute** **e-Postcard**  
file your electronic IRS Form 990-N

### Request Login ID

Please enter the following information and then click the 'Next' button (All fields are required.)

Login ID Type:	Exempt Organization	
Login ID:	Chapter EIN Number	Chapter EIN Number will be displayed
Organization Name:	GOLD WING ROAD RIDERS ASSOCIATION	
Password:	Your Password	NOTE: Password must be between 6 and 15 characters and is case sensitive.
Verify Password:	Your Password	Create unique Password and Enter
First Name:	CD First Name	Enter CD's Name
Last Name:	CD Last Name	
Email Address:	Preparer@myemail.net	Enter preparer's Email Address
Verify Email Address:	Preparer@myemail.net	
Daytime Phone:	866-555-1212	Enter CD's Phone Number

<< Back   Next >>

Questions or problems regarding this web site should be directed to [Tech Support](#)  
 Concerned about your privacy? Please view our [privacy](#) policy.  
 This website is best viewed with Microsoft Internet Explorer 5.5+ or Mozilla Firefox with a screen resolution of 1024 X 768.  
 Last modified: October 14, 2009.

When all fields are entered press next

This Screen indicates that your Login ID Request has been successful. Before closing the browser open your email and verify that you have received confirmation. Then go back and close your browser.

**Urban Institute** **e-Postcard**  
file your electronic IRS Form 990-N

### Request Login ID - Success

The following login ID was successfully created:

Login ID:	Chapter EIN Number
Name:	CD Name
Email:	useremail@anywhere.net
Organization:	GOLD WING ROAD RIDERS ASSOCIATION

**Activating Your Login ID.**

You will receive an email containing a link that will allow you to activate your login ID and create your e-Postcard.

**IMPORTANT:** If the email account above has a spam filter, please ensure that the filter allows emails from [epostcard@urban.org](mailto:epostcard@urban.org).

Close your browser now and activate your login ID through the link in the activation email.

Before closing the browser open your email and verify that you have received confirmation. Then go back and close your browser.

Questions or problems regarding this web site should be directed to [Tech Support](#)  
 Concerned about your privacy? Please view our [privacy](#) policy.  
 This website is best viewed with Microsoft Internet Explorer 5.5+ or Mozilla Firefox with a screen resolution of 1024 X 768.  
 Last modified: October 14, 2009.

You will receive an email similar to the one shown below. By clicking on the link it will launch your browser and you can continue your process of filing.

To: [wstiger@dmci.net](mailto:wstiger@dmci.net)

Subject: e-Postcard Login ID Activation Notice

Date: Thursday, December 10, 2009 7:22:56 AM

William,

The following is your e-Postcard login ID:

Login ID: Chapter EIN#

Name: CD Name

Organization: GOLD WING ROAD RIDERS ASSOCIATION

Login Type: Exempt Org

Click the link below to activate your login ID. (Note if your email program does not display the web page as a link, copy the whole link and paste it into your browser.)

IMPORTANT: You should close any open browser windows before you click this link.

<https://epostcard.form990.org/frmAdminLoginActivate.asp?A=P317837n501929hRn>

Contact technical support if you have any questions

e-Postcard Technical Support Team

email: [epostcard@urban.org](mailto:epostcard@urban.org)

Phone (toll free): 866-255-0654

The link will bring you to this screen where you need to enter the password you created.

Urban Institute

**e-Postcard**  
file your electronic IRS Form 990-N

**Activate Login ID**

If the information below is correct, enter your password and click the [Next](#) button. If the information is not correct, contact [Tech Support](#).

User Name:	CD Name
Login ID:	Chapter EIN#
Login Type:	Exempt Org
Org Name:	GOLD WING ROAD RIDERS ASSOCIATION

Password:

**Note: Your password is case sensitive.**

Enter your password and then click on "Next"

Questions or problems regarding this web site should be directed to [Tech Support](#)  
Concerned about your privacy? Please view our [privacy](#) policy.  
This website is best viewed with Microsoft Internet Explorer 5.5+ or Mozilla Firefox with a screen resolution of 1024 X 768.  
Last modified: October 14, 2009.

This is your activation success screen. You should print this screen for your records for future filings. This also needs to be given to your succeeding CD so they can login, change the personal information, and do their own filing.

**Urban Institute** **e-Postcard**  
file your electronic IRS Form 990-N

**Activate Login ID (Success)**

**Congratulations, your login ID has been activated.**

**Login Information:**

<b>Login ID:</b>	<b>Chapter EIN#</b>
<b>Password:</b>	<b>Password</b>
<b>Name:</b>	<b>CD Name</b>
<b>Organization:</b>	GOLD WING ROAD RIDERS ASSOCIATION
<b>Email:</b>	useremail@anywhere.net

*If you choose to print this page, please make sure that you keep it in a secure location that cannot be accessed by others.*

Create your Form 990-N (e-Postcard) Now

Return to Home Page

Questions or problems regarding this web site should be directed to [Tech Support](#)  
 Concerned about your privacy? Please view our [privacy](#) policy.  
 This website is best viewed with Microsoft Internet Explorer 5.5+ or Mozilla Firefox with a screen resolution of 1024 X 768.  
 Last modified: October 14, 2009.

There are two areas you need to select. Select "No" to indicate that you have not went out of business. Select "Yes" to indicate that your gross receipts are normally \$25,000.00 or less.

**Urban Institute** **e-Postcard**  
file your electronic IRS Form 990-N

Form 990-N Home Control Panel Log Out

**Electronic Notice - Form 990-N (e-Postcard)  
Organization Information**

A For the tax year period beginning  and ending

B Has your organization terminated or gone out of business?

Are your gross receipts normally \$25,000 or less?

C Organization's legal name - Line 1

Organization's legal name - Line 2

D Employer identification number (EIN)

Cancel Filing Next Page

Click the image next to any field for help/instructions.

Use the pull down and select "No"

Use the pull down and select "Yes"

When all fields are correct press next

Questions or problems regarding this website should be directed to [Tech Support](#).  
 Concerned about your privacy? Please view our [Privacy](#) Policy.  
 Website last modified on: December 31<sup>st</sup>, 2008.  
 This website is best viewed with Microsoft Internet Explorer 5.5+ or Mozilla Firefox 1.0+ with a screen resolution of 1024 X 768.  
 You are currently using Microsoft Internet Explorer 6 in 2048 X 1280 resolution.

Congratulations, you have finally made it to the main content page where you will enter all of your personal information. Pay close attention to all the fields and be sure to enter the correct information as indicated.

**Urban Institute** **e-Postcard**  
file your electronic IRS Form 990-N

Quick Jump | Form 990-II (e-Postcard) | Logout

**Electronic Notice - Form 990-N (e-Postcard)**  
**Organization Address and Principal Officer Information**

Save Changes before jumping to another page.

**C** Organization's legal name: **GOLD WING ROAD RIDERS ASSOCIATION**

**C** If your organization conducts business using another name (dba), enter other name:  
DBA name  
DBA name - continued

**C** In Care of Name

**C** Organization's mailing address:  
Country  
Number and street (or PO Box) - Line 1  
Number and street (or PO Box) - Line 2  
City or town  
State  
Zip code

**E** Organization's website address, if applicable

**F** Principal Officer:  
Type of name  
Person Name  
Country  
Number and street (or PO Box) - Line 1  
Number and street (or PO Box) - Line 2  
City or town  
State  
Zip code

**Annotations:**

- Chapter Name as on the 8822 Form
- Enter Additional DBA Names
- In the "DBA" area, enter your Chapter Name as it appears on your 8822 form to the IRS.
- United States
- CDs Street Address
- CDs Town
- CDs State
- CD ZipCode
- Enter CD's Address, City, State, Zip code
- Chapter\_website\_address
- Enter Chapter Website address
- Person
- CDs Name
- United States
- CDs Street Address
- CDs Town
- CDs State
- CD ZipCode
- Enter CD's Address, City, State, Zip code

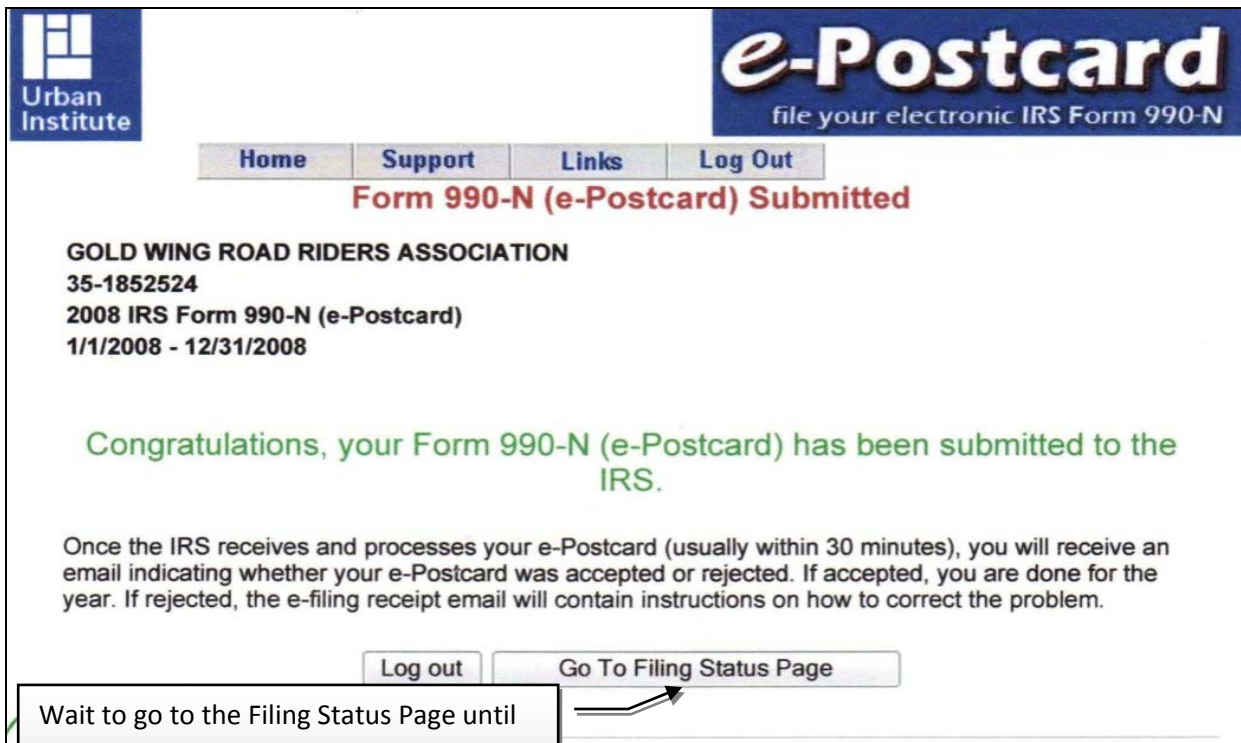
Click the image next to any field for help/instructions.

Press "Save Changes" 1<sup>st</sup>

Then press "Submit Filing to IRS"

Questions or problems regarding this website should be directed to [Tech Support](#).  
Website last modified: [date]  
This website is best viewed with Microsoft Internet Explorer 6.0.1 or Mozilla Firefox 1.0+ with a screen resolution of 1024 X 768.  
You are currently using Microsoft Internet Explorer 6 in 2048 X 1280 resolution.

This screen is a little deceiving. It will take a little time for the confirmation to come back from the IRS. Wait to go to the Filing Status Page until you receive an email from Urban Institute similar to the one shown at the bottom of the page. This may take several minutes.



**Urban Institute**

**e-Postcard**  
file your electronic IRS Form 990-N

[Home](#) [Support](#) [Links](#) [Log Out](#)

**Form 990-N (e-Postcard) Submitted**

**GOLD WING ROAD RIDERS ASSOCIATION**  
35-1852524  
2008 IRS Form 990-N (e-Postcard)  
1/1/2008 - 12/31/2008

**Congratulations, your Form 990-N (e-Postcard) has been submitted to the IRS.**

Once the IRS receives and processes your e-Postcard (usually within 30 minutes), you will receive an email indicating whether your e-Postcard was accepted or rejected. If accepted, you are done for the year. If rejected, the e-filing receipt email will contain instructions on how to correct the problem.

[Log out](#) [Go To Filing Status Page](#)

Wait to go to the Filing Status Page until you receive an email from Urban Institute similar to the one shown below. This may take 30 minutes.

**From:** epostcard@urban.org  
**Sent:** Sunday, April 05, 2009 11:13 AM  
**To:** sbegli@insightbb.com  
**Subject:** Form 990-N E-filing Receipt - IRS Status: Accepted


Organization: GOLD WING ROAD RIDERS ASSOCIATION  
 EIN: 35-1852524  
 Submission Type: Form 990-N  
 Year: 2008  
 Submission ID: 7800582009095u289503  
 e-File Postmark: 4/5/2009 12:07:06 PM  
 Accepted Date: 4/5/2009


The IRS has accepted the e-Postcard described above. Please save this receipt for your records.

Thank you for filing.

-----  
 e-Postcard technical support  
 Phone: 888-887-0084 (toll free)  
 email: ePostcard@urban.org  
 Hours: weekdays 10:00 AM to 6:00 pm Eastern  
 -----

The next step is very important. You need to get an e-Postcard image sent to your email so you can forward this on to your District/Region and the Home Office. We need this confirmation to ensure compliance.





file your electronic IRS Form 990-N

Home | Support | Links | Log Out

### Check Filing Status

**GOLD WING ROAD RIDERS ASSOCIATION**  
**35-1852524**  
**2008 IRS Form 990-N (e-Postcard)**  
**1/1/2008 - 12/31/2008**

**Current Status:** Accepted


Congratulations, the IRS accepted your Form 990-N (e-Postcard).

**Next Step:** Your next e-Postcard will be due after 12/31/2009.

**Links**

[Control Panel](#)

[View e-Postcard Image](#)

 [View Form 990-N \(e-Postcard\)](#)

Click on this link for the system to email you a confirmation.

### Delivery Status

No.	Filing	Delivery	Status	Postmark
1	Form 990-N	E-file	<span style="color: green;">Accepted</span> on 4/5/2009	4/5/2009 12:07:06 PM

Questions or problems regarding this web site should be directed to [Tech Support](#)

Concerned about your privacy? Please view our [privacy](#) policy.

This website is best viewed with Microsoft Internet Explorer 5.5+ or Mozilla Firefox with a screen resolution of 1024 X 768.

Last modified: January 2, 2009.

This is an example of the e-Postcard image. Forward this on to your District/Region and the Home Office. We need this confirmation to ensure our compliance to our 501(c)4 exemption. This is for our records do not send this to the IRS.

<p>Form <b>990-N</b> Department of the Treasury Internal Revenue Service</p>	<p><b>Electronic Notice (e-Postcard)</b> for Tax-Exempt Organizations not Required To File Form 990 or 990-EZ</p>	<p>OMB No. 1545-2085 <hr/><b>2008</b> Open to Public Inspection</p>
<p><b>A</b> For the 2008 calendar year, or tax year beginning <b>1/1/2008</b>, and ending <b>12/31/2008</b>.</p> <hr/>		
<p><b>B</b> Check if applicable</p> <p><input type="checkbox"/> Terminated, Out of Business</p> <p><input checked="" type="checkbox"/> Gross receipts are normally \$25,000 or less</p>	<p><b>C</b> Name of organization: <b>GOLD WING ROAD RIDERS ASSOCIATION</b> d/b/a: <b>GWRRR Chapter J Indiana</b></p> <hr/> <p>CD's address City, State, Country, Zip code</p> <hr/>	<p><b>D</b> Employer Identification Number Chapter EIN#</p>
<p><b>E</b> Website:</p>	<p><b>F</b> Name of Principal Officer: CD's Name</p> <hr/> <p>CD's address City, State, Country, Zip code</p>	
<p><b>Privacy Act and Paperwork Reduction Act Notice.</b> We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.</p> <p>The organization is not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in Code section 6104.</p> <p>The time needed to complete and file this form and related schedules will vary depending on individual circumstances. The estimated average times is 15 minutes.</p> <p><b>Note: This image is provided for your records only. Do NOT mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.</b></p>		